



CDMHA Board Meeting Report: 10 August 2020

Present: Paul Robertson, Traciann Fisher, Michael Kichinko, Allison Hodge, Brent Fehrman, Mark Harrop, Jeff MacDonald, Lisa Turner, Nicole Sansom, Krystyna Lazar, Candace Adams, Tom Neilson, John Kichinko, Brad Vanderburg, Paul Reilly, Beth Wise, Leanne Tinebra, Arli Harrison

Regrets: Erin Noble, Connie Scott

Absent: Don Sauve,

Late: Mark Annett

Left Early:

Members:

Meeting Called to Order: 6: 30 pm

Meeting Chair & Time Keeper: – President

Agenda & Meeting Minutes: Secretary

- **Motion** to accept August 2020 meeting agenda by; Candace Adams
Seconded by; Paul Robertson
Motion Carried.
- **Motion** to accept July 2020 meeting minutes by; Mark Harrop
Seconded by; Nicole Sansom
Motion Carried.
- Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Ice request for 2020/21 season & special events (Challenge Cup) has been submitted to the County. Expectation is the ice allocation process will begin in mid August
- County is looking to change the Facility Booking & Ice Allocation Policy - delayed due to COVID-19
- Impacts of proposed changes to Policy for CDMHA:
 - Number of hours allocated per week is 58 versus 58.75 allocated in 2019/20
 - Number of non prime hours required would increase by 3 hours per week - this might mean that there could be earlier practices on weekends @ 6am or 6:30am or practices on weekdays before school in order for CDMHA to be allocated 58 hours. This will not be finalized until ice allocation is completed with all user groups
- Ice & Remax Room cancelled for the coaching clinic that was planned for August 29. Need to know asap if it will be scheduled for an alternate date to book ice & Remax Room
- With the uncertainty of the upcoming season any changes to ice allocation requirements need to be received asap in order to communicate with the County
- The County will only have one rink open (Almas) until October – Brent spoke with the County today to confirm details (see Annex C) – as this will be the only rink through

Hagersville, Cayuga, Dunnville and Caledonia – they will stay with this until at least September and then they will re-evaluate; we did not get clarification on how they will be divvying up the ice – we think that those other centres will be coming to Caledonia to use the ice, plus girls hockey, Ringette, Figure Skating etc. There will be a lot of user groups requesting the ice.

- The certificate of insurance has been requested at this time and will be forwarded once it is received.

Registrar's Report – Mike:

- CDMHA has not opened registration as we cannot take payment at this time; we are considering opening registration without being able to take money to attempt to confirm numbers (although anyone can still back out at anytime).

VP of Rep/AE Report – Beth:

- The Championship Banner for the Midget Rep team has arrived

VP of Local League Report – Erin:

- Could we post another last effort on the website for coaches for LL – currently there are 7 but none at the higher levels; a mass email will also be sent;

Minor Novice/IP Convenor/Coordinator Report – Candace/Paul:

- No Report Issued

Development Convenor Report – Mark:

- Would like to rebook the Coach clinic for 31 October 2020 – information has been sent to the CDMHA Ice Scheduler
- Due to the unknown start up information for CDMHA, Development may need to be pushed back but Mark will reach out to potential development providers
- A standard form will be provided requesting information from any providers regarding insurance, and other information.

Equipment Manager's Report – Leanne:

- The county has been asked about either 15 August 2020 or sometime during the week of 24 August for consideration of equipment return.

Gate and Time Keeper Convenor Report – Connie:

- No Report Issued

Treasurer's Report – Jeff:

- See Annex A.
- We will update the Association paperwork now that the board is in place – Jeff and Traciann to take care of this;
- The Chamber of Commerce Cheque needs to be dropped off to them as it is an outstanding cheque
- Sponsors from last year (Tastebuds and a few others) will need to be removed from the "accounts payable" as they are still outstanding and have not paid

Website – Arli:

- No Report Issued

Challenge Cup – Beth:

- We are still waiting for the OMHA to give us the final – but it looks like at least November before we can travel outside of our own catchment and therefore, the Challenge Cup will most likely not be happening;

VP of Business Report – Lisa:

- Motion made by Lisa Turner to make the Flip Give App available for minor hockey participants to utilize while they are doing their online shopping. Each retailer uses a different type of promo weekly/monthly and the percentage goes back to the Association. Lisa will provide some information that can be reviewed by the Board and we can table this motion moving forward; See Annex C; Seconded by Mark Annett - Motion Passed
- Jerseys are in transit;

Secretary Report – Traciann:

- I received an email from Mike at Off the Bench with some fundraising opportunities through a partnership with them. See Annex D. – Discussion – some felt that it sounded as if he was asking for exclusivity and it makes it difficult to control and becomes complicated – can it potentially cause a problem if we move forward with the jersey tender for next year; there are rumors out there that others are going to other vendors and getting a kickback directly to them and it seems like it would be better for the Association to receive some assistance from these sales; we cannot offer exclusivity but we can endorse to our membership to use this program; just another avenue to assist with fundraising

President Report – Brent:

- Return to Hockey Framework – Stage 3 – See Annex B - it doesn't look like the Challenge Cup will be running this year as it falls in the 3E opening timeframe;
 - the OMHA is being very cautious regarding opening at this time
 - Brent will be reaching out to the OMHA this week to get some clarification on registration and other matters within the Stage 3 framework – it looks like we will be getting on the ice in September to be able to practice and then moving toward regular hockey for December. 3A runs until Sept 1 and then should move to 3B.
 - we will run only groups in September – we cannot evaluate or tryout so we have to assess based on last year – there will be no formation of teams at this time just groups
 - we will wait on Registration at this time and wait for the OMHA to let us know when we can start collecting money; it shouldn't take long once the registration is open
 - currently since there are no coaching clinics running, the association will need to use previous coaches/volunteers to run the development sessions at this time – no decision has been made at this time regarding groups and who will practice with who
 - we may have to cut down the Discovery to half hour segments to fit all parents and skaters on the ice – to be discussed
 - as an Association we will need to determine the cost based on ice time and other items
- Poll Returns on Rep/AE Amalgamation – 89 votes 84% said yes and 15% said no (on website); on Facebook 115 votes – 74% said yes, 27% said no - this is for investigating this and not making any major decisions at this time;

Open Business:

- **Action:** CDMHA Hockey Day -
- **Discussion:** On Hold for this time

- **Action:** Late Fees – removal

- **Discussion:** Would it help to remove the late fee for those who may be waiting to see what the season looks like?? But, the Association needs to be able to plan to see numbers for programming; the association can change the late fee to later in the year. We can take a look at this at the next meeting.
- We are currently not taking registration and therefore, we can take a look at this moving forward to determine if this is even something we need to worry about;
- If there is a second wave of COVID and we are shut down, then the OMHA/OHF would most likely dictate what that looks like and if there would be a reimbursement, we would need to know if we had fees that would still need to be paid out – we could not determine a refund policy until we know where we are and what we could be obligated to still pay out;

- **Action:** Cost Saving Measures:

- **Discussion:** Minor hockey has booked about 5 hours of extra ice/week to support programming (this varies according to what the teams would need i.e. more than one practice per week, LL teams getting full ice practices a few times a year) we could take a look cutting this back or eliminating this to save some money moving forward; there is a concern about cutting ice if we need to move to smaller groups on the ice, we may need this ice but it is an option to look at; there has been a lot of discussion surrounding Midget practice time i.e. maybe not schedule a full ice practice for them or are there other options for this age group; there was discussion with Haldimand LL on cutting Midget LL practices but it didn't go anywhere – for CDMHA there was approx.. 2 hours of ice per week assigned to LL Midget practices (if we move these to games, there could potentially be a cost for this for referee's and time keepers); the ice scheduler will reach out when the ice time needs to be firmed up (table this for upcoming meetings);
- Could we move to one timekeeper for some of those games as well as potentially 1 gate keeper?
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- **Action:**

- **Discussion:**

New Business:

- **Action:** Flip Give App

- **Discussion:** Tabled for next meeting. See discussion notes under VP of Business.

- **Action:**

- **Discussion:**

- **Action:**

- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

There were no e-mail votes.

Deferred from last Meeting:

Ice Cost Analysis (Jeff McDonald) – Feb 2020
Jersey Tender Information

Deferred to Next Meeting:

Off the Bench

Motion to adjourn by: Krystyna Lazar

Seconded by; Paul Reilly

Motion Carried.

Meeting Adjourned - 7:56 pm

Annex A
Financials

Caledonia and District Minor Hockey Association

PROFIT AND LOSS
May 1 - August 4, 2020

	TOTAL
INCOME	
4200 Registration	21,133.24
4500 Challenge Cup Tournament	
4505 Tournament Registration- Challenge Cup	-600.00
4550 Other Expense Challenge Cup	-230.52
Total 4500 Challenge Cup Tournament	-830.52
Total Income	\$20,302.72
GROSS PROFIT	\$20,302.72
EXPENSES	
5050 Bookkeeping Fees	110.36
5080 Bank Fees	506.84
5081 QE Fees	275.39
5082 Elavon Fees	222.29
Total 5080 Bank Fees	1,004.52
5100 Team Parties	270.00
5185 Hockey Development	
5175 Goalie Development	600.00
Total 5185 Hockey Development	600.00
5220 Ice Scheduler	2,000.00
5225 Registrar	2,000.00
5230 Referee Scheduler	
5235 Other Miscellaneous Service Cost	153.68
Total 5230 Referee Scheduler	153.68
5260 Office Expense	
5270 Website	1,265.60
Total 5260 Office Expense	1,265.60
5390 Registration Expense	550.00
5910 Other Expenses	50.75
Total Expenses	\$8,004.91
PROFIT	\$12,297.81

Annex A
Financials

Caledonia and District Minor Hockey Association

BALANCE SHEET
As of August 4, 2020

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1112 Bank of Montreal	51,108.67
1140 Petty Cash	0.00
1149 Float - Prize Table	0.00
1150 Float - Gate	0.00
Float - Challenge Cup	0.00
12000 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$51,108.67
Accounts Receivable (A/R)	
1200 Accounts Receivable	3,574.78
Total Accounts Receivable (A/R)	\$3,574.78
1217 Prepaid Expenses & Licences	0.00
1225 Returned Cheques	0.00
1310 Investments	167,318.00
Advanced Funds-Midget AE	0.00
Total Current Assets	\$222,001.45
Total Assets	\$222,001.45
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2200 Accounts Payable	0.00
Total Accounts Payable (A/P)	\$0.00
2100 Deferred Revenue	9,837.50
2115 Goalie Equip - Green Donations	0.00
2201 Accounts Payable - JV's	8,497.50
Accrued Liabilities	0.00
Total Current Liabilities	\$18,335.00
Total Liabilities	\$18,335.00
Equity	
3000 Opening Balance Equity	0.00
Retained Earnings	191,368.64
Profit for the year	12,297.81
Total Equity	\$203,666.45
Total Liabilities and Equity	\$222,001.45

Stage 3 -Modified Programming

The Ontario Hockey Federation's (OHF's) Return to Hockey Framework is an incremental approach that will ensure the OHF opens in a safe way. As the OHF progresses to Stage 3 Modified Programming for the foreseeable future, OHF Members and Minor Hockey Associations (MHA's) will have different levels of preparedness and readiness which means the pace at which they move through the OHF Return to Hockey Framework will vary. It is acceptable for Associations to move through the OHF Return to Hockey Framework based on the capacity they can manage.

Stage 3 provides for additional hockey opportunities beyond the individual and group training approved in Stage 1 and 2 of the OHF Return to Hockey. It provides participants the opportunity to register in Hockey Canada programming that will include game play with rules that remove or avoid physical contact.

Definitions

No Physical Contact – means the application of the Ontario Government Emergency order in that practice and play cannot allow for physical contact between players or that play is operating under the modified rules in Appendix D to avoid physical contact between the players.

Stage 3 Modified Programming – Member Sanctioned hockey programs in compliance with the requirements of each Stage 3a, b, c, d, e operated within the Minor Hockey Associations or the Member including game play, scrimmage in practice and team practice drills.

Public Health Unit (PHU) – is an official health agency established by a group of urban and rural municipalities to provide a more efficient community health program, carried out by full-time, specially qualified staff.

Member – as defined in Article 4.1. ALLIANCE, GTHL, NOHA, OHA, OHL, OMHA, OWHA

Clarifications

Any clarifications relating to the contents of the OHF Return to Hockey Framework should be submitted to your Member and they will forward to the OHF.

Any clarifications of the operations of hockey outside of your programming or facility operation should be directed to Will Metske, OHF Director of Operations, at wmetske@ohf.on.ca.

Stage 3 will be based on the following philosophies:

- Flexibility on registering players for the participation in the 2020-2021 season and the cooperation between Associations and Members.
- Processes put in place for new participants to register as:
- Participants and families become open to registering for hockey programming, and
- More arenas become available for use.
- The opportunity for adjusted program offerings on a four-week cycle as the Government updates numbers for gathering and group participation.
- To allow for staggered opening or closure of programming based on Ontario's regional approach to reopening with minimal disruption to programs operating.

- Individual and Group Training remains a focus in August and September with addition of participants.
- No tryouts for the formation of Teams. Members to determine approach for tiered structure based on category of participation last year.
- No affiliation or integration allowed between leagues.
- May only participate in one league/team within the OHF.
- The boundaries of the PHU will be a guideline for competition between teams.

The OHF has developed multiple levels within Stage 3 as the Ontario Government Stage 3 will continue to modify over time.

IN ALL INSTANCES THE OHF DIRECTORS WILL MAKE THE FINAL DETERMINATION AS TO THE ACTIVE LEVEL WITHIN STAGE 3 OF THE OHF RETURN TO HOCKEY FRAMEWORK THAT A MEMBER IS ELIGIBLE TO PROGRESS TO. THIS DETERMINATION WILL BE COMMUNICATED BY WAY OF MEMO FROM THE OHF TO THE MEMBERS AND POSTED ON THE OHF WEBSITE.

Stage 3a - Return to Ice Continued July 28 to August 31

Member Approved Programming in Geographic Area that is in Ontario Government Stage 3

Programming is based on Stage 1 and 2 requirements. Association programming is for participants registered with the Association for 2019-2020.

Individual and Group Training

- Maximum of 25 participants on the ice, including instructors, or a lower number if determined by Ontario Government, local PHU, the facility or Member.
- Physical distancing is required for the purpose of individual and group training and if a facility has further restrictions all programming must comply.
- Hockey Canada RTH [Alternate Skills Instruction](#) outlines skill progression programs with physical distancing as a template for programming.

From the County:

We are planning on reopening the Almas pad at the Haldimand County Caledonia Centre (HCCC) as of August 17.

Protocol Highlights include:

- The number of participants on the ice will be limited to 10 skaters and 2 coaches;
- Dressing rooms will not be available for use, so participants will need to wear their equipment to the rink;
- Chairs will be set up outside of the ice pad for putting on skates; and,
- A roster will need to be submitted a minimum of three business days prior to each ice booking. This roster will be used by Facilities Staff when participants check in at the Covid Screening table prior to entering the facility. The rosters will be used for contact tracing if needed. All rosters will be handled in a confidential manner and will be destroyed after 30 days.

A full outline of the protocols will be shared with you by the middle of next week. Protocols will be reviewed and revised on an ongoing basis.

Ice allocation for September ice and Fall & Winter ice (October – March):
Currently, the County is planning to operate the Almas Pad at the HCCC in September and to open all the other ice pads in October.

FlipGive

Team Funding Made Easy

Tired of selling cookie dough and raffle tickets? Why not save time and earn cash on the things your team is already buying. Simply get paid whenever you shop, dine out, book hotels or activities.

Shop & Earn Back For Your Team!

Brands on FlipGive pay us a commission whenever you shop with them via our app or website and we share that commission with your team.

Monthly Spend	Earns
\$50 Coffee runs	\$1.50
\$800 Groceries	\$40.00
\$350 Gas	\$7.00
\$300 Hotels	\$15.00
\$400 At Restaurants	\$40.00
\$250 Gifts & Household	\$25.00

You can earn up to **\$1,285** in a year*

A team of 10 can earn over \$12,000 in a year

*Calculated for an average family of 4



Teams Have Earned Over \$20M
How much will YOUR Team Earn?

Team Work Makes The Dream Work

Flippgive works best when the whole team joins in. Imagine how much you'll earn if your entire team did all their shopping through FlipGive.



Who to invite?

Invite those who will benefit from the money raised - that could be parents, players, managers and coaches.

How to get your Teammates on board

Every FlipGive Team has a unique invite code listed under the Team members section of the app. Share your code with your teammates via email or social. When your teammates sign up they simply enter the code and they'll be added onto your Team.

How To Get Started?

Create New Team

Download the Flippgive App or visit www.flippgive.com to sign up. Click "Create New Team" and enter your team info and you're all set - it's that simple!



Join Existing Team

Download the Flippgive App or visit www.flippgive.com/join to sign up. You will be asked to enter your unique team code to join

Caledonia District Minor Hockey

Enter Your Team Code:

SR4L53



Still have questions?

Contact our Team Funding Coaches at
1-844-438-3547 or www.flippgive.com/pages/coaching-calls

Annex D

Fundraising – Off the Bench

Fundraiser Options

Skate Mat \$12.50-\$15

Stadium Cushion \$16.50-\$20

Skate Shaped Can Coolers \$5

Summer Tuberz \$5

Masks \$5-\$7.50

Fleece Blankets \$30

Water Bottles \$5-\$7

I have other options as well I figured this should help start the conversation.

As discussed I also would like to suggest a partnership together for ALL apparel this coming season including team sales. We could have a percentage of the sales go back to Minor Hockey. So basically we are sharing profits on anything Thunder sold. We could build an online store that you have access to analytics to see all sales generated, as well as any in store purchases the members could submit their receipts to the board. So that every sale is tracked and paid back correctly. I would also supply monthly reports on sales in store for you guys to have on file. All prices and percentages can be agreed upon ahead of time.

See Link for Online Store

<https://otbse.gearware.com/Shop/Store.aspx?sid=27>